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9 JUL 1959

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : OTR Activities

The Office of Training reports on the following activities during the month of June 1959:

a. Training Assistance

(1) About sixty Agency personnel in addition to the students in the Intelligence Orientation Course attended the Support Exhibit on 10 June. Most of the visitors appeared to be from DD/S offices. On 11 June 125 visitors from USIB agencies visited the Intelligence Products Exhibit, in addition to the students.

(2) Discussions have been held with representatives of the Africa Division to discuss the matter of the briefing and assessment of wives for the [REDACTED] program. At the time of the assessment a member of the Africa Division Staff will brief the wife generally on the type of assignment contemplated for her husband, the Agency's interest in getting to know her better, and prepare her to meet some other people who are interested in talking this matter over with her. The terms "testing" and "assessment" as such will not be used.

(3) On 30 June a half-day briefing was given for Brigadier General Edgar C. Doleman, newly designated ACSI/USARPAC. He was accompanied by Colonel S. L. McKenney, CH/Ops.Br./FOI. The presentation included a CIA organizational briefing, a discussion by four OCI analysts on the current situation in the Pacific area, and a discussion of DD/P activities in the area.

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(4) FSI notified us of their acceptance of the three Agency candidates for the [REDACTED]. The first phase of the program was held at FSI, Washington, 15 - 19 June. Our group

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(5) [REDACTED] notified us that our fourteen nominees have been accepted for their summer programs.

(6) Recent requests for external training have been received from these varied sources:

From DD/P: TSS, SR, EE, FE, NE

From DD/I: PIC, OSI, ORR, [REDACTED] ONE

From DD/S: OTR, OL, MGT, Compt., OP, Commo, OS

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Training sought has been varied, too. Besides those normally expected, we have recently placed people in such activities as

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[REDACTED]
Training in reading improvement was arranged for another employee at no cost, so that all training in this field for the entire fiscal year represented complete savings to the Agency.

b. Internal Training Activities

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[REDACTED]
(2) We have begun using vouchered funds in connection with external training programs except when security or cover factors are involved.

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(3) Representatives from FSI, ICA, USIA, SIS, ACSI and MAI attended the first session of the Area Training Roundtable. All were agreed that the informal opportunity for exchange of ideas and resources which the Roundtable will provide is a most welcome and constructive step forward.

(4) Two of our Voluntary Language Training Program classes in the more unusual languages, Finnish and Persian, completed the elementary cycle this past trimester. None of the students had any previous knowledge of the language. The five students recently took the Agency proficiency test and four had at least elementary in all of the five categories of proficiency. One of the students in Persian achieved high in reading and was awarded \$400--for specialized achievement. This is believed to be the highest single award for achievement given to any VLTP student. The other four students achieved intermediate in reading.

(5) During June language awards were authorized in the amount of \$26,150 to 197 employees. Cumulative awards to date now total 1,915. Money expended to date now totals \$234,675.

c. Monthly Enrollment

During the month of June 627 persons were enrolled in OTR-conducted courses. Six of these were Agency dependents, thirty were reserve officers, and three were employees of other Government agencies.

SIGNED**MATTHEW BAIRD**
Director of Training**Distribution:**

Orig. & 2 - Addressee
1 - DTR
2 - PPS

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OTR/PPS/[REDACTED] (8 Jul 59)

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